

**UNIFORM EDNC BANKRUPTCY
DOCUMENT REQUEST FORM**

In Re:

Case No.: _____

Pursuant to 11 USC Sec. 521 and B.R. 4002, all Debtor(s) should collect and provide to their counsel, prior to the filing of the petition, all of the documents listed below. Counsel will provide the documents as requested by the Trustee.* This form shall be completed and signed by Debtor(s) and shall be given to the Trustee at the 341 meeting. *Pro se* Debtor(s) will perform all duties of counsel.

- 1) **Tax Returns:** Copies of the last 2 State and Federal income tax returns filed by the Debtor(s), and for any corporation, limited liability corporation, or partnership in which the Debtor(s) own a 20% or greater ownership interest, including all schedules and a copy of any request for extension as to any income tax returns which have not been filed for any tax year ending before the petition-date.

Copies are available _____ yes _____ no

Not available because _____

- 2) **Banking:** Copies of all bank statements (for open or closed accounts of the Debtor(s) for the 90 days prior to the petition filing date and the first bank statement received after filing.

Copies are available _____ yes _____ no

Not available because _____

- 3) **Transfers:** Copies of all documents and records evidencing all transfers of property in the 4 years prior to the petition filing date (excluding trade-ins on vehicles).

Copies are available _____ yes _____ no

Not available because _____

- 4) **Real Property:** Copies of all deeds, promissory notes, deeds of trust or mortgages, [judgments, other liens, and county tax records] for each parcel of real estate owned by the Debtor(s); all records evidencing the interest(s) of any co-owners or holders of other interests in such real estate; and the most recent mortgage statements showing the balances owing on all deeds of trust or mortgages against the real estate.

Copies are available _____ yes _____ no

Not available because _____

- 5) **Securities/Insurance:** Copies of the most recent statements of any stock, investment, or other financial, brokerage or similar accounts; debtor-held stock or bond certificates; declaration pages for each whole life insurance policy owned by the Debtor(s) and evidence of current beneficiaries.

Copies are available _____ yes _____ no

Not available because _____

- 6) **Motor Vehicles and Boats:** Copies of: titles (if no lien) to all vehicles and boats owned by the Debtor(s); all loan and lien documents; the last loan balance statement prior to filing; documentation of the value of all vehicles and boats if the value is based on anything other than the NADA value.

Copies are available _____ yes _____ no

Not available because _____

- 7) **Related Entities:** Copies of current balance sheet and income statement for any entity in which Debtor(s) own a greater than 20% ownership interest, including any corporation, limited liability corporation, or partnership.

Copies are available _____ yes _____ no

Not available because _____

- 8) **Other:** Copies of: all documents evidencing any equitable distribution, property division, alimony, separation, or divorce agreements, settlements or orders; all documents evidencing unusual assets (e.g., personal injury claims, rights to any bequest or inheritance); and business property tax listings for any business property owned by the Debtor(s).

Copies are available _____ yes _____ no

Not available because _____

I affirm under penalties for perjury that the statements contained herein are true, this _____ day of _____, 20_____.

Debtor

Joint Debtor

*NOTE: Counsel may request exceptions of the Trustee in instances where records are too voluminous or impractical to produce.